



SIDMOUTH & OTTERY HOCKEY CLUB



ANNUAL MEMBERSHIP SUBSCRIPTION AND FEES POLICY

Introduction

This policy sets out the arrangements for Sidmouth & Ottery Hockey Club's (the Club) membership and match fees. It sets out the Club's membership categories, their associated subscriptions and the match fees for the 2017/2018 season and related rules and associated procedures.

The Club requires all individuals who attend training or who play hockey for the Club to be members and to pay an appropriate annual subscription and where they play matches, match fees. This requirement is set out in the Club Code of Ethics and Behaviour and all members agree to this on joining the Club.

The income from annual subscription and match fees gives the Club the means to provide opportunities for members to play and participate in hockey and to fund Club development for the benefit of our members.

Annual Subscriptions

There are nine main membership categories:

1. Adult
2. Student
3. Junior Playing Senior hockey
4. Junior
5. Rusty & Recreational
6. Family
7. Associate
8. Social
9. Honorary

There is also an Occasional Player category that applies to those who intend to play less than three games – see Page 3.

Club membership categories with their respective qualifying criteria and benefits are detailed at Annex A to this policy.

The Club's membership years runs from 1st November - 31st October annually. This means that all the previous season's Club members are registered and fully paid up to the following 31st October annually.

Players Who Owe Annual Subscriptions or Match Fees. A player who owes the Club a Membership Subscription(s) or Match Fees from a previous season shall not train or be selected to play hockey for the Club until they have cleared their debit in full with the Club Treasurer. The list of members will then be updated to Team Captains to confirm the player's membership and hence, eligibility to be selected to play.

Procedures to Join the Club/Renew Club Membership. The procedures to join the Club or to renew Club membership can be found using the link on the home page of the Club website (<http://sidmouthandotteryHC.co.uk>).

Membership Renewal. Members, senior or junior, who renew their Club membership who intend to train and/or play competitive hockey from 1 November shall pay the Club's full annual membership subscription.

All members renewing their membership must have their emergency contact details re-confirmed by either email or using the Web Membership Registration Form that can be completed and returned by e-mail or post. For applicants under 18 years of age, the application must be made by a parent or carer.

New Members. Players new to the Club, i.e. who were not Club members the previous season, who train and/or play competitive hockey from the start of the season must register with the Club Membership Secretary before they can train or play competitive games.

All new members must complete the Web Membership Registration Form that can be completed and returned by e-mail or post. For applicants under 18 years of age, the application must be made by a parent or carer.

Deadline. All Annual Subscriptions must be paid, or a payment plan agreed with the Membership Secretary, by 31st October to be eligible to be selected from 1st November.

New players joining at the start of a new season receive a concessional 14 months membership in their first year of membership.

Members Joining From 1st November

A new player joining in November will pay the full subscription for their membership category. Pro rata arrangements are available for later applications, i.e. December and later. Hence, a new player joining in February has 4 months of the Club's membership playing year remaining 1st Feb-31Mar and 1st Sep-31st Oct in the following season. They would therefore pay 4/9ths of the relevant annual subscription rate.

Application to Play for a Portion of the Season

Those players wishing to play for a portion of the season are able to do this and pay a reduced subscription. Players must register and pay their membership subscription through

The Membership Secretary in advance. The rate paid is calculated on the pro rata basis described above. Any extension or change to the agreement can be discussed and agreed with the Club Membership Secretary. Any annual subscriptions due relating to the extension must be made in advance.

Changing Membership Category During the Season

A member registered as a Rusty or a Junior member may wish to change their initial membership category in order to be able to attend senior training sessions or to start playing competitive senior hockey. A Rusty would need to upgrade to a full "Adult member"; a Junior would need to upgrade to a "Junior Playing League Hockey" member. To do this, the member should, before they attend training or can be selected to play senior hockey, contact the Membership Secretary in order to upgrade their membership and pay the difference between their current and upgraded membership category.

Team Selection

Team selection by captains is made in accordance with the Club's Development and Selection policy which can be found on the Club website.

Flexible Payment

Applicants who need to make flexible payment arrangements should contact the Club Membership Secretary in the first instance rather than a team captain. Arrangements will need to be agreed before they can train or be eligible for team selection.

Membership Subscriptions Not Paid By 31st October

Anyone who has not paid the Club's Annual Membership Subscription by 31st October or, who has not agreed payment arrangements with the Club's Membership Secretary will be ineligible to train and/or be selected to play for the Club in friendly, league or cup games on in other competitions from 1st November, inclusive.

Occasional Players

An "Occasional Player" is a player who intends to play **no more than 3 games for the Club** in a season. They must register with the Membership Secretary before they train or play a competitive game and will pay an increment of the appropriate membership fee per game to their team captain **in addition** to their match fee at the rates shown over. A player who intends to play more than 3 games **must** join as a full member or to apply under the "Play for of the Season" arrangements described above.

Occasional Players who attend training whilst playing 3 or less games are required to pay the appropriate membership fee. Occasional players will pay the regular match fee for their category plus an increment to cover the annual membership fee (see rates below).

Social Membership

Applicants for social membership are to be proposed and seconded by an adult member, i.e. aged 18 years or older, and approved by the Club Executive Committee.

Honorary Club Membership

The Club may award Honorary Membership to a non-playing individual who has given many years of service to the Club. Honorary members are elected in accordance with the Club's constitution.

Temporary Club Membership

All players who represent the Club, i.e. at a tournament or in the Summer League, are required to register and pay for Temporary Club Membership with the Membership Secretary before they can represent the Club.

Pro Rata Refund in Event of Serious Injury or Illness

In the event of a member suffering a serious injury or illness that prevents them playing for the remainder of the season, the Club will consider an application for a refund of the "unused" Annual Membership Subscription. The refund will be calculated on a pro rata basis from the date of application. An application for refund under these circumstances is to be made to the Club Executive committee in writing (e-mail or letter) through the Membership Secretary.

Serious injury or illness are the only circumstances under which a refund of the "un-used" annual membership subscription is available.

Annual Membership rates

Annual Membership rate for the 2016-2017 season are:

Adult	£85
Student	£55
Junior Playing League Hockey	£55
Junior	£40
Rusty & Recreational	£48
Associate	£20
Social	£20
Honorary	Nil

Goalkeepers with all their own kit do not pay a Club membership subscription but are required to register as a member in the same way as other members.

Occasional member rates:

These rates apply per game and are paid in addition to the relevant match fee below:

Adults	£3
Students, Juniors Playing senior hockey, Apprentices & Unemployed	£2

Ver 5.0 dated 24 Sept 2017.

Families Wishing to Register More Than One Dependant Child. The Club offers families seeking to register more than one child dependant a 10% discount for each child's membership subscription. Families in this situation should contact the Club Membership Secretary to obtain their discount and then apply using the methods described on Page 2.

Inter-Club Player Transfer

In accordance with the rules of the Men's and Ladies' hockey leagues, the Club requires all players transferring to/from the Club to be fully paid up - i.e. the player has paid all outstanding Annual Membership Subscriptions fees and/or Match fees to the Club before they can register and play for the receiving club. Annual Subscription fees are non-refundable in the event of player transfer.

MATCH FEES

Match fees are to be paid on match day to team captains or their nominated representative at the following rates:

Adults ¹	£9
Students, Juniors, Apprentices & Unemployed	£5

Occasional & Temporary Players' Subscription & Match Fee Rates. An Occasional Player (see above for definition) will pay an Annual Membership Subscription increment and a match fee per game at the following rates:

Adults	£12 (= £3 Annual Sub + £9 match fee)
Students, Juniors Playing Senior Hockey, Apprentices & Unemployed	£7 (= £2 Annual Sub + £5 match fee)

Junior Tournament Fees. £3.00 per tournament.

Tournament Fees for Individuals. For senior tournaments, players' fees are to be charged at a rate that, when added together, covers the full cost of the Club's participation in the tournament. This might include, but is not limited to, the team entry fee and actual petrol costs, accommodation and other associated charges. Individual fees for all tournaments shall be collected in advance.

LIABILITY INSURANCE

The Club holds Public Liability insurance cover. Members should note that this does not provide any arrangements for personal injury insurance.

REVIEW

¹ Includes 16 and 17 year olds in employment.

Club Membership Subscription and Match fee rates shall be reviewed and agreed annually at the Club AGM or at a General Meeting where it/they are formal agenda item(s).

S Ellison

Steve Ellison
Chair

Dated: 24 Sept 2017

Annex:

Sidmouth & Ottery Hockey Club: Membership Categories & Associated Benefits

