



# SIDMOUTH & OTTERY HOCKEY CLUB



## REPAYMENT FOR DRIVING POLICY

### Aim

This policy sets out the arrangements for making payment to reimburse drivers who transport players to away matches.

### Introduction

The Club re-pays drivers who use their cars to transport themselves and other players to matches. This policy sets out arrangements to ensure standardised arrangements across the Club. The Club does not require players to make an “on the day” contribution towards their travel costs. The Club covers this using income from players’ match fees and their annual subscriptions.

### Who is Affected by this Policy?

Team players and coaches - including Junior Academy coaches - travelling to away friendlies, league games and tournaments. It excludes repayment for travel to senior tour venues – costs for these events have to be factored into the overall cost of the event paid by each player.

### Procedures

**Local Venues.** The Club makes no repayment for players for home or local fixtures in: Cullompton, Exeter and Honiton.

**Payment Start Points.** As the Club has two central pick-up points, mileage is measured to matches from both locations:

- Colin Tooze Sports Centre. Cadhay Lane, EX11 1QW.
- Sidmouth Sports Centre. Primley Rd, Sidmouth, Devon EX10 9LH.

**Club Repayment Mileage rate.** The rate per mile is 20p.

### Administration Procedures.

- Before the journey takes place make sure the driver knows the amount he/she will receive if they drive. Check out the table at Annex A for driving repayment amounts.
- It is very important that the captain makes clear which cars will receive “official” repayment. If a player chooses to travel to the game direct or to use their own car when there are spaces in the “official” cars, then no repayment for driving can be offered.
- There is no payment for players who take their own car and carry non-playing passengers – i.e. spectators or friends/family. Use discretion for two seaters but, if a 5-seater car is available this should be used instead. Ensure the car is not overloaded! If there is insufficient capacity to carry all the team and a parent (for example) helps out, offer payment to them if they ask.

Example. it is normal for a team with 2 subs, to take three cars – 15 seats in total. Each driver will receive repayment for driving. For a larger squad add an extra car and pay the same rates. Where a coach travels to the game, every effort should be made to travel in cars with players or visa versa.

- Documentation. Always take in and record all player drivers' match fees in the Captain's Match Day Income and Expenditure book.
- Then, record the total amount paid to drivers in the Captain's Match Day Income and Expenditure book. Do not simply calculate the net amount, i.e. Driving re-payment take away the driver's Match fee paid and record that!
- The figures above are based on the Club mileage rate of 20p per mile set by the Club Committee.
- Captains should be aware that the amount paid for driving to matches may exceed the income from match fees. They should plan to carry a float to help their cash flow in such instances.

S Ellison

**Steve Ellison**  
**Chair**  
**Dated: 01 Sep 2017**

**REPAYMENT FOR DRIVING: FROM OTTERY ST MARY (EX11 1QW) & SIDMOUTH (EX10 9LH)**

Always check the confirmed venue on the respective League website.

Club	Venue	Street Address	Town/City	Post Code	From/To Ottery		From/To Sidmouth	
					Return Mileage	Mileage Paid	Return Mileage	Mileage Paid
Ashmoor	Isca College	Earl Richards Road	Exeter	EX2 6AP	Exeter area – no mileage paid			
Bridgwater	Chilton Trinity School	Chilton Street	Bridgwater	TA6 3JA	77	£15.40	77	£15.40
Bude	Budehaven Sports Centre	Stratton Rd	Bude	EX23 8DQ	130	£26.00	135	£27.00
Burnham on Sea	The King Alfred School	Burnham Rd	Highbridge	TA9 3EH	96	£19.20	96	£19.20
Camborne School of Mines	Pool School	Church Road, Pool	Redruth	TR15 3PZ	218 TR15 3PZ	£43.60	222	£44.40
Caradon	Lux Park Leisure Centre	Coldstyle Rd	Liskeard	PL14 3HZ	141	£28.20	145	£29.00
Chard	Holyrood School	Zembard Lane	Chard	TA20 1JL	41	£8.20	44	£8.80
Dart (check venue on league website!)	West Exe Technical College	Hatherleigh Rd	Exeter	EX2 9JU	Exeter area – no mileage paid			
	King Edward VI Community College	Ashburton Rd	Totnes	TQ9 5JX	70	£14.00	76	£15.20
Dartmouth	Kingsbridge Community College	Balkwill Rd	Kingsbridge	TQ7 1PL	102	£20.40	102	£20.40
Dawlish	Dawlish Leisure Centre	Sandy Lane	Dawlish	EX7 0AF	42	£8.40	48	£9.60
East Devon	St Peter's School St Luke's School	Quarry Lane Harts Lane	Exeter	EX2 5AP EX1 3RD	Exeter area – no mileage paid			
ECV Hornets	St James' School Culm Valley Sports Centre (Ladies)	Summer Lane Meadow Lane	Exeter Cullompton	EX4 8NN EX15 1LL	Exeter area – no mileage paid			

Exe	St Peter's School	Quarry Lane	Exeter	EX2 5AP	Exeter area – no mileage paid			
Honiton Hornets	Ottery Sports Centre	Cadhay Lane	Ottery St Mary	EX11 1QW	In Ottery – no mileage paid!			
Isca	Exeter University (Sand or Water based)	Stocker Road	Exetert	EX4 4QN	Exeter area – no mileage paid			
Mid-Somerset	Wells Blue School	Kennion Rd	Wells	BA5 2NR	116	£23.20	119	£23.80
Minehead	West Somerset Leisure Centre	Bircham Rd	Minehead	TA24 6AY	116	£23.20	126	£25.20
Newton Abbot	Torquay Girls Grammar School	Shiphay Lane	Torquay	TQ2 7DY	60	£12.00	65	£13.00
Okehampton	Okehampton Community College	Mill Rd,	Okehampton	EX20 1PW	74	£14.80	80	£16.00
OPM	Lipson Community College	Bernice Terrace	Plymouth	PL4 7PG	104	£20.80	110	£22.00
PGSOB	Brickfields	Madden Rd	Plymouth	PL1 4NE	110	£22.00	114	£22.80
Plymouth Marjons	College of St Mark and St John	Derriford Rd	Plymouth	PL6 8BH	110	£22.00	115	£23.00
Plymouth University	Lipson Community College	Bernice Terrace	Plymouth	PL4 7PG	104	£20.80	110	£22.00
Taunton Civil Service	Bishop's Fox School	Bishop Fox Dr	Taunton	TA1 3HQ	42	£8.40	59	£11.80
Taunton Vale	Taunton Vale Sports Club	Gipsy Lane	Taunton	TA2 6LP	54	£10.80	57	£11.40
Tavistock	Kelly College	Parkwood Rd	Tavistock	PL19 0HZ	103	£20.60	108	£21.60
Teign	Dawlish Leisure Centre	Sandy Lane	Dawlish	EX7 0AF	42	£8.40	48	£9.60
Torbay	Torbay Girls' Grammar School	Shiphay Lane	Torquay	TQ2 7DY	60	£12.00	65	£13.00
West Dorset	Sir John Colfox School	The Ridgeway	Bridport	DT6 3DT	60	£12.00	54	£10.80
Weston Super Mare	Priory School	Queensway, Worle	Weston Super Mare	BS22 6BP	131	£26.20	139	£27.80

White Eagles	Exe Valley Leisure Centre	Bolham Rd	Tiverton	EX16 6SG	59	£11.80	69	£13.80
Winscombe	Sidcot School	Longfield, Off the Lynch	Winscombe	BS25 1LR	96	£19.20	96	£19.20
Yeovil & Sherborne	YrC Artificial Pitch	Chilton Grove	Yeovil	BA21 4AW	66	£13.20	76	£15.20