



SIDMOUTH & OTTERY HOCKEY CLUB



ANNUAL MEMBERSHIP SUBSCRIPTION AND FEES POLICY

Introduction

This policy sets out the arrangements for Sidmouth & Ottery Hockey Club's (the Club) membership and match fees. It sets out the Club's membership categories, their associated subscriptions and the match fees for the 2016/2017 season and related rules and associated procedures.

The Club requires all individuals who attend training or who play hockey for the Club to be members and to pay an appropriate annual subscription and where they play matches, match fees. This requirement is set out in the Club Code of Ethics and Behaviour and all members agree to this on joining the Club.

The income from annual subscription and match fees gives the Club the means to provide opportunities for members to play and participate in hockey and to fund Club development for the benefit of our members.

Annual Subscriptions

There are eight main membership categories:

1. Adult
2. Student
3. Junior Playing Senior hockey
4. Junior
5. Family
6. Associate
7. Social
8. Honorary

There is also an Occasional Player category that applies to those who intend to play less than three games – see Page 3.

Club membership categories with their respective qualifying criteria and benefits are detailed at Annex A to this policy.

The Club's membership years runs from 1st November - 31st October annually. This means that all the previous season's Club members are registered and fully paid up to the following 31st October annually.

Players Who Owe Annual Subscriptions or Match Fees. A player who owes the Club a Membership Subscription(s) or Match Fees from a previous season shall not train or be selected to play hockey for the Club until they have cleared their debit in full with the Club Treasurer. The list of members will then be updated to Team Captains to confirm the player's membership and hence, eligibility to be selected to play.

Procedures to Join the Club/Renew Club Membership. The procedures to join the Club or to renew Club membership can be found using the link on the home page of the Club website (<http://sidmouthandotteryHC.co.uk>).

Membership Renewal. Members, senior or junior, who renew their Club membership who intend to train and/or play competitive hockey from 1 November shall play the Club's full annual membership subscription.

All members renewing their membership must have their emergency contact details re-confirmed by either email or using the Web Membership Registration Form that can be completed and returned by e-mail or post. For applicants under 18 years of age, the application must be made by a parent or carer.

New Members. Players new to the Club, i.e. who were not Club members the previous season, who train and/or play competitive hockey from the start of the season must register with the Club Membership Secretary before they can train or play competitive games.

All new members must complete the Web Membership Registration Form that can be completed and returned by e-mail or post. For applicants under 18 years of age, the application must be made by a parent or carer.

Deadline. All Annual Subscriptions must be paid, or a payment plan agreed with the Membership Secretary, by 31st October to be eligible to be selected from 1st November.

New players joining at the start of a new season receive a concessional 14 months membership in their first year of membership.

Members Joining From 1st November

A new player joining in November will pay the full subscription for their membership category. Pro rata arrangements are available for later applications, i.e. December and later. Hence, a new player joining in February has 4 months of the Club's membership playing year remaining 1st Feb-31Mar and 1st Sep-31st Oct in the following season. They would therefore pay 4/9ths of the relevant annual subscription rate.

Application to Play for a Portion of the Season

Those players wishing to play for a portion of the season are able to do this and pay a reduced subscription. Players must register and pay their membership subscription through

The Membership Secretary in advance. The rate paid is calculated on the pro rata basis described above. Any extension or change to the agreement can be discussed and agreed with the Club Membership Secretary. Any annual subscriptions due relating to the extension must be made in advance.

Changing Membership Category During the Season

A member registered as a Rusty or a Junior member may wish to change their initial membership category in order to be able to attend senior training sessions or to start playing competitive senior hockey. A Rusty would need to upgrade to a full "Adult member"; a Junior would need to upgrade to a "Junior Playing League Hockey" member. To do this, the member should, before they attend training or can be selected to play senior hockey, contact the Membership Secretary in order to upgrade their membership and pay the difference between their current and upgraded membership category.

Team Selection

Team selection by captains is made in accordance with the Club's Development and Selection policy which can be found on the Club website.

Flexible Payment

Applicants who need to make flexible payment arrangements should contact the Club Membership Secretary in the first instance rather than a team captain. Arrangements will need to be agreed before they can train or be eligible for team selection.

Membership Subscriptions Not Paid By 31st October

Anyone who has not paid the Club's Annual Membership Subscription by 31st October or, who has not agreed payment arrangements with the Club's Membership Secretary will be ineligible to train and/or be selected to play for the Club in friendly, league or cup games on in other competitions from 1st November, inclusive.

Occasional Players

An "Occasional Player" is a player who intends to play **no more than 3 games for the Club** in a season. They must register with the Membership Secretary before they train or play a competitive game and will pay an increment of the appropriate membership fee per game to their team captain **in addition** to their match fee at the rates shown over. A player who intends to play more than 3 games **must** join as a full member or to apply under the "Play for of the Season" arrangements described above.

Occasional Players who attend training whilst playing 3 or less games are required to pay the appropriate membership fee. Occasional players will pay the regular match fee for their category plus an increment to cover the annual membership fee (see rates below).

Social Membership

Applicants for social membership are to be proposed and seconded by an adult member, i.e. aged 18 years or older, and approved by the Club Executive Committee.

Honorary Club Membership

The Club may award Honorary Membership to a non-playing individual who has given many years of service to the Club. Honorary members are elected in accordance with the Club's constitution.

Temporary Club Membership

All players who represent the Club, i.e. at a tournament or in the Summer League, are required to register and pay for Temporary Club Membership with the Membership Secretary before they can represent the Club.

Pro Rata Refund in Event of Serious Injury or Illness

In the event of a member suffering a serious injury or illness that prevents them playing for the remainder of the season, the Club will consider an application for a refund of the "unused" Annual Membership Subscription. The refund will be calculated on a pro rata basis from the date of application. An application for refund under these circumstances is to be made to the Club Executive committee in writing (e-mail or letter) through the Membership Secretary.

Serious injury or illness are the only circumstances under which a refund of the "un-used" annual membership subscription is available.

Annual Membership rates

Annual Membership rate for the 2016-2017 season are:

Adult	£97
Student	£65
Junior Playing League Hockey	£65
Junior	£48
Rustys	£48
Associate	£20
Social	£20
Honorary	Nil

Goalkeepers with all their own kit do not pay a Club membership subscription but are required to register as a member in the same way as other members.

Occasional member rates:

These rates apply per game and are paid in addition to the relevant match fee below:

Adults	£3
Students, Juniors Playing senior hockey, Apprentices & Unemployed	£2

Families Wishing to Register More Than One Dependant Child. The Club offers families seeking to register more than one child dependant a 10% discount for each child's membership subscription. Families in this situation should contact the Club Membership Secretary to obtain their discount and then apply using the methods described on Page 2.

Inter-Club Player Transfer

In accordance with the rules of the Men's and Ladies' hockey leagues, the Club requires all players transferring to/from the Club to be fully paid up - i.e. the player has paid all outstanding Annual Membership Subscriptions fees and/or Match fees to the Club before they can register and play for the receiving club. Annual Subscription fees are non-refundable in the event of player transfer.

MATCH FEES

Match fees are to be paid on match day to team captains or their nominated representative at the following rates:

Adults ¹	£9
Students, Juniors, Apprentices & Unemployed	£5

Occasional & Temporary Players' Subscription & Match Fee Rates. An Occasional Player (see above for definition) will pay an Annual Membership Subscription increment and a match fee per game at the following rates:

Adults	£12 (= £3 Annual Sub + £9 match fee)
Students, Juniors Playing Senior Hockey, Apprentices & Unemployed	£7 (= £2 Annual Sub + £5 match fee)

Junior Tournament Fees. £3.00 per tournament.

Tournament Fees for Individuals. For senior tournaments, players' fees are to be charged at a rate that, when added together, covers the full cost of the Club's participation in the tournament. This might include, but is not limited to, the team entry fee and actual petrol costs, accommodation and other associated charges. Individual fees for all tournaments shall be collected in advance.

LIABILITY INSURANCE

The Club holds Public Liability insurance cover. Members should note that this does not provide any arrangements for personal injury insurance.

REVIEW

¹ Includes 16 and 17 year olds in employment.

Club Membership Subscription and Match fee rates shall be reviewed and agreed annually at the Club AGM or at a General Meeting where it/they are formal agenda item(s).



David Ackland
Chair

Dated: 14 Nov 2016

Annex:

Sidmouth & Ottery Hockey Club: Membership Categories & Associated Benefits

SIDMOUTH & OTTERY HC: MEMBERSHIP CATEGORIES & ASSOCIATED BENEFITS

Membership Category	Rate	Benefit
<p>Adult Playing member (18 years of age. Children aged 16 or 17 years of age in employment, who do not meet Student Playing Member category criteria are regarded as adult members)</p>	<p>£90</p>	<ul style="list-style-type: none"> • Associate membership of the Sidmouth Cricket, Tennis and Croquet Club • Social membership of Ottery St Mary Cricket Club • Club affiliation to England Hockey and West Hockey Leagues • Personal affiliation to West Hockey league • Eligibility for weekly Club team selection • Attend to the Club's coaching programme • Use of changing facilities available to the Club at its various venues • Access to Club social events • A vote at Club General meetings • Public liability insurance cover for Club training or games (Note: not this is not personal injury insurance) • Opportunities to acquire accreditation as a qualified Club coach or umpire • Access for spouse/partner to Club social facilities as guests. • Use of Club shirt for matches.
<p>Student Playing member (in full time education – School Year 12 and above; student in Further or Higher Education; apprentices following a course of part-time further education and the unemployed)</p>	<p>£60</p>	<ul style="list-style-type: none"> • Associate membership of the Sidmouth Cricket, Tennis and Croquet Club • Social membership of Ottery St Mary Cricket Club • Club affiliation to England Hockey and West Hockey Leagues • Personal affiliation to West Hockey league • Eligibility for weekly Club team selection • Attend to the Club's coaching programme • Use of changing facilities available to the Club at its various venues • Access to Club social events • A vote at Club General meetings • Public liability insurance cover for Club training or games (Note: not this is not personal injury insurance) • Opportunities to acquire accreditation as a qualified Club coach or

		<ul style="list-style-type: none"> umpire Access for spouse/partner to Club social facilities as guests. Use of Club shirt for matches.
<p>Junior Playing member (School Years 4-11, inclusive)</p>	£45	<ul style="list-style-type: none"> Use of Sidmouth Cricket, Tennis and Croquet Club Club affiliation to England Hockey and West Hockey Leagues Personal affiliation to West Hockey league Eligibility for weekly Club team selection (aged 14 and above) Attend to the Club Academy's coaching programme Use of changing facilities available to the Club at its various venues Use of social facilities at Ottery St Mary Cricket Club Access to Club social events A vote at Club General meetings Public liability insurance cover for Club training or games (Note: not this is not personal injury insurance) Support for development as a Club Sports Leader. Use of Club shirt for matches.
<p>Family membership (for playing members of nuclear families. Family membership excludes working adult family members, i.e. older children >18 years old living in the family home who have independent means). Nuclear family = a family living in a single household.</p>	See notes below	<ul style="list-style-type: none"> Associate membership of the Sidmouth Cricket, Tennis and Croquet Club for adult members Social membership of Ottery St Mary Cricket Club Club affiliation to England Hockey and West Hockey Leagues Personal affiliation to West Hockey league Eligibility for weekly team selection Attend to the Club's coaching programme Use of changing facilities available to the Club at its various venues Access to Club social events A vote at Club General meetings for each paid up family member (including Juniors) Public liability insurance cover for Club training or games (Note: not this is not personal injury insurance) Opportunities to acquire accreditation as a qualified Club coach or umpire Access for spouse/partner to Club social facilities as guests. Use of Club shirt for matches.

<p>Associate membership</p> <p>(Non-playing Club affiliated Umpires and Coaches)</p> <p>(Individuals who do not play hockey for the Club but who act in a voluntary capacity in support of the Club)</p>	<p>£10</p>	<ul style="list-style-type: none"> • Associate membership of the Sidmouth Cricket, Tennis and Croquet Club • Social membership of Ottery St Mary Cricket Club • Payment of DHUA membership fee for affiliated umpires • Use of changing facilities available to the Club at its various venues • Opportunities to acquire accreditation as a qualified Club coach or umpire • Access to Club social events • A vote at Club General meetings • Public liability insurance cover for Club training or games (Note: not this is not personal injury insurance) • Access for spouses to Club social facilities as guest
<p>Rusty Hockey membership</p>	<p>£40 per season (or £10 per half term)</p>	<ul style="list-style-type: none"> • Associate membership of the Sidmouth Cricket, Tennis and Croquet Club • Social membership of Ottery St Mary Cricket Club • Club affiliation to England Hockey and West Hockey Leagues • Access to the Club's coaching programme • Use of changing facilities available to the Club at its various venues • Access to Club social events • A vote at Club General meetings • Public liability insurance cover for Club training or games (Note: not this is not personal injury insurance) • Opportunities to acquire accreditation as a qualified Club coach or umpire • Access for spouse/partner to Club social facilities as guests
<p>Social membership</p> <p>(for parents/guardians and individuals aged 18 years and older interested in keeping in touch with SOHC)</p>	<p>£10</p>	<ul style="list-style-type: none"> • Associate membership of the Sidmouth Cricket, Tennis and Croquet Club • Social membership of Ottery St Mary Cricket Club • Access to Club social events • Keep in touch with the Club • Access for spouse/partner to Club social facilities as guests

<p>Honorary member (non-playing individual who has given many years of service to the Club)</p>	<p>Nil</p>	<ul style="list-style-type: none"> • Associate membership of the Sidmouth Cricket, Tennis and Croquet Club • Social membership of Ottery St Mary Cricket Club. • Access to Club social events • A vote at Club General Meetings • Access for spouse/partner to Club social facilities as guests
<p>Temporary membership (playing membership for those involved in playing for the Club in summer league, Mixed or other occasional competitions, festivals or tournaments)</p>	<p>£15</p>	<ul style="list-style-type: none"> • Eligibility for Club team selection • Use of changing facilities available to the Club at its various venues • Public liability insurance cover for Club training or games (Note: not this is not personal injury insurance)

Notes:

1. **Dates and Ages.** School Year from September at the start of the season. Ages as at 1st September annually.
2. **Adult Dependants.** Independent working children or adults will pay the full adult member rate from 16 years of age.
3. **Social Membership.** Applicants for social membership are to be proposed and seconded by an adult member and approved by the Club Committee.
4. **Goalkeepers.** Playing goalkeepers with own their own full kit do not pay an Annual Subscription fee.
5. **Nuclear Family Membership.** First two playing nuclear family members charged at normal playing member rates, third and subsequent members of family pay £1 each.
6. **Staged Payments** are available on request to the Club Membership Secretary.

Nuclear families with more than one player the subscriptions are discounted as follows (see over):

a.	Parent ² (an Adult member), Parent (an Adult member) and 1st Student/Junior member	$£90+£90+£1 = £181$
b.	Parent (an Adult Member), 1 st Student/Junior member and 2 nd Student/Junior Member	$£90+£60+£1 = £151$
c.	Nuclear families (as in a. or b. above) with additional Student or Junior qualifying members	An additional £1 for subsequent Student or Junior members.

7. **Honorary member.** Elected in accordance with the Club constitution.

² Parent = parent, guardian or partner living with nuclear family.